



✦ Design ✦ Construction ✦ Furnishings

Elements Hospitality Design Program

Phase 4 - Implementation and Specifications

Upon decision from the customer on the procurement process, Elements will move one of two directions. If chosen to procure the products, the following will happen:

- ✦ Orders will be placed
- ✦ A schedule for delivery will be set
- ✦ Storage will be set up for all products, if no storage on site is available
- ✦ Updates will be sent to the customer and the property managers on a regular basis notifying them of what state their order is in.
- ✦ Orders will be delivered and unloaded on site, or in storage and installation will be set up with the contractor, or if Elements is the contractor on site, the installation will be built into the construction schedule.
- ✦ Elements will facilitate the removal of all old products and deliver to the customer's specified storage unit, or will donate to local charities. (See Charities page for more information)

If Elements is not chosen to procure and install the products, then the schedules and ordering process will not occur, however the following tasks will occur regardless, and is included in the design fee.

- ✦ Elements will give detailed specification sheets to the customer for all products chosen. These specification sheets will show all manufacturer specs, colors, patterns, pricing, and quantity needed.

We hope you'll consider us for all aspects of the work. Feel free to ask to see a sample of a specification sheet, project schedule, or get more information about our installation crews.